Application

**Benjamin B. Tregoe Award for   
Strategic Leadership in Education**

Please fill in the application information and submit the completed application with all supporting documentation, charts, etc. to illustrate the process (Word document or PDF) directly to [swozniak@tregoED.org](mailto:swozniak@tregoED.org). (Results must have been achieved within two [2] years of submission.) Multiple entries addressing different issues within a district, school or agency are welcome.

Use the criteria on the last page to guide the preparation of your entry. Judges will use the weighted criteria to select winners. Entries can be submitted based on the work of a district, team, or individual. Entries can include solutions that represent the resolution of a single issue or a more comprehensive systemic change.

Applications for the 2019 *Benjamin B. Tregoe Award for Strategic Leadership in Education may be submitted after May 1*, 2019.

* Application and all supporting documentation deadline is August 30, 2019
* Winners will be notified October 1, 2019

1. Introductory Information

District:

Superintendent:

Address:

TregoED contact:

Contact information for person submitting this nomination:

Name:

Email:

Phone:

Briefly describe your school district e.g., community, type (K-12), # of schools and/or students, demographics

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2. Select a Category

**Category 1:** Single, Team or Department—Judging is based on the resolution of a single issue as a result of TregoED training by an individual, team or department

**Category 2:** System, District or Agency—Judging is based on positive organizational or systemic change through the integration of decision-making or problem-solving process

Team **Leader**(s) to be recognized:

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| Name | Title |
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Team **Member(s)** to be recognized (if more room is needed, please attach a separate sheet):

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| Name | Title |
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3. Describe the CHALLENGE

What was the problem or challenge that you faced? What was the scope or reach of the problem? What was the impact of the problem? How were you dealing with this issue before applying TregoED processes? *(1,500 character maximum)*

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4. Describe HOW you addressed the challenge and solutions found

What specific TregoED processes and supporting methodologies were used? How were those processes implemented? Explain the role collaboration played in your solution, specifically how key stakeholders were selected and involved along the way and how their involvement affected the end result. How was communication achieved between stakeholders and other parties? Describe the decisions made, remedies applied, actions taken, corrective actions put in place, root cause discovered. Please attach any supporting documentation (including process work, photos, etc.) to this application. *(3,000 character maximum)*

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5. Describe the RESULTS

What tangible results occurred as an outcome of implementing your solution? What has been the positive impact of your solution (e.g., student achievement, increased safety, money saved, improved communication)? What intangible results did you encounter (e.g., reduced conflict, improved public relations, outstanding teamwork or collaboration)? What do you see as the lasting impact on your organization? *(3,000 character maximum)*

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6. Describe how this process/solution provided LASTING SYSTEMIC VALUE

How have these tools made a difference in district culture or climate? Provide evidence of lasting changes in policies, procedures, staff capacity, or systems. Give evidence of increased capacity due to formal/informal process training, coaching, and/or mentoring provided during the application. *(3,000 character maximum)*

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7. Other

What other information would you would like to add? *(1,500 character maximum)*

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CONFIDENTIALITY

In order to be considered, you must agree to the following:

If I am selected as an award recipient, I hereby give my permission to TregoED to use my name in relevant materials or publications.

*TregoED would like to publicize descriptions of the winning application of TregoED training and/or consulting, but we understand the need to protect any information that you would like to keep confidential. Please indicate what can and cannot be made public in your submission. This will not influence the judging of your entry.*

PHOTO RELEASE

If I am selected as an award recipient, the district hereby grants TregoED permission to use any photos related to this award in any and all relevant materials or publications including website entries.

Signature of person submitting this application: Date:

JUDGING CRITERIA

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Entries will be judged based on the following criteria:

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| **Criteria** | **As evidenced by…** | **Weight** |
| Challenge | Explanation of and significance of problem, scope, and  impact | 3 |
| Effective use of collaboration | Anecdotal evidence of how key stakeholders (parents, administration, teachers, staff) were involved and the difference their involvement made | 5 |
| How you addressed the challenge/solution found | Clear explanation of which processes were used and how they were implemented  Demonstrated use of one or more TregoED processes via actual worksheets, documents or charts submitted  Explanation of solution/results of decision(s) you made, remedies applied, actions taken, corrective actions put in place, root cause discovered, opportunities applied, or problems avoided. How was your solution implemented? | 10 |
| Results | Evidence of positive impact and lasting systemic value of solutions such as student achievement, money saved, increased safety, improved communication, etc. | 10 |
| Lasting systemic value | Evidence of lasting changes in policies, procedures, staff capacity, systems, climate, or culture  Anecdotal or solid evidence of increased capacity due to formal/informal process training, coaching, and/or mentoring provided during the application | 10 |

Trophy and certificates will be presented to award-winning schools at District Board of Education Meeting or other appropriate venue. Award winners will be showcased on the TregoED website, featured in the TregoED newsletter, and recognized through social media and local press.